

Cafeteria Volunteer Duties

- Thank you so much for volunteering in our cafeteria. We appreciate your help!
- When you arrive for your first shift, please bring a signed copy of Form 1-B: Conditional Employee or Food Employee Reporting Agreement. I need to have these on file for all lunchroom volunteers for my annual inspection.
- Of course, if you are sick, please do not come to school to volunteer. Please try your best to find a substitute.
- Please place any of your belongings on the hooks by Mrs. Moore's office (through the kitchen and down the hallway). They are on the left side.
- Please wash your hands in the hand sink (there is a designated area for this).
- Please ask for/get a pair of gloves to help serve food or open containers.
- If you would like an apron, please ask. When you leave, please place it in the washing machine. If the washing machine has items in it, you can place it on the floor next to the washing machine.
- Each lunch comes with one milk. Please let Mrs. Moore know if a student has an extra milk.
- Please assist the children with opening their containers. They will raise their hands to ask for assistance.
- If there is a spill, please use the mop and bucket to clean it up.
- The green bucket is for the peanut allergy table only. Please do not use this bucket for any other tables.
- Before the children are dismissed, please walk around with trash cans on wheels and collect trays and milk cartons to be thrown away.
- After the children are dismissed, please wash the tables and sweep the floor for crumbs.

Thank you so much for your support!

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